

Notice to Employees:

THIS EMPLOYER IS REGISTERED UNDER THE CALIFORNIA UNEMPLOYMENT INSURANCE CODE AND IS REPORTING WAGE CREDITS THAT ARE BEING ACCUMULATED FOR YOU TO BE USED AS A BASIS FOR:

UI

Unemployment Insurance

(funded entirely by Employers' taxes)

When you are unemployed or working less than full-time and are ready, willing, and able to work, you may be eligible to receive Unemployment Insurance benefits. There are three ways to file a claim:

Internet

File on-line with eApply4UI—the fast, easy way to file a UI claim! Access eApply4UI at www.edd.ca.gov/eapply4ui.

Telephone

Within California, call: English 1-800-300-5616 Spanish 1-800-326-8937
Cantonese 1-800-547-3506 Vietnamese 1-800-547-2058
Mandarin 1-866-303-0706

Outside California but within the United States, Canada, Puerto Rico, or the Virgin Islands, call: 1-800-250-3913.

Note: For fastest service, call Tuesday through Thursday. If you are calling to open a claim, you must call by Friday to receive credit for the week.

TTY (FOR DEAF OR HEARING-IMPAIRED INDIVIDUALS ONLY) IS AVAILABLE AT 1-800-815-9387

Local Office

Visit your One-Stop Career Center or EDD office to file your claim using eApply4UI, or, if you'd prefer, you may pick up a paper application to fax or mail in to the Department for processing.

Note: File promptly. If you delay in filing, you may lose benefits to which you would otherwise be entitled.

SDI

State Disability Insurance

(funded entirely by Employees' contributions)

When you are unable to work or reduce your work hours because of sickness, injury, or pregnancy, you may be eligible to receive State Disability Insurance benefits.

Your employer must provide a copy of "State Disability Insurance Provisions," DE 2515, to each newly hired employee and to each employee leaving work due to pregnancy or due to sickness or injury that is not related to his/her job.

Claim Forms

- If your employer operates under an approved Voluntary Plan of disability insurance and you have chosen to be covered by it, obtain disability insurance claim forms from your employer.
- If you are not covered by a voluntary plan, obtain claim forms from your doctor, hospital, or directly from any California State Disability Insurance (SDI) office.
- File your Claim for SDI Benefits, DE 2501, within 49 days of the first day of your disability to avoid losing benefits.

**FOR MORE INFORMATION ABOUT SDI, CONTACT A DISABILITY INSURANCE CUSTOMER SERVICE CENTER AT 1-800-480-3287.
TTY (FOR DEAF OR HEARING-IMPAIRED INDIVIDUALS ONLY) IS AVAILABLE AT 1-800-563-2441.**

PFL

Paid Family Leave

(funded entirely by Employees' contributions)

When you stop working or reduce your work hours to care for a family member who is seriously ill or to bond with a new child, you may be eligible to receive Paid Family Leave (PFL) benefits beginning July 1, 2004.

Your employer must provide a copy of "Paid Family Leave," DE 2511, to each newly hired employee as of January 1, 2004, and to each employee leaving work to care for a seriously ill family member or to bond with a new child beginning July 1, 2004.

Claim Forms

- If your employer operates under an approved Voluntary Plan of disability insurance and you have chosen to be covered by it, obtain paid family leave claim forms from your employer.
- If you are not covered by a voluntary plan, obtain claim forms from any California State Disability Insurance (SDI) office.
- File your Claim for PFL Benefits, DE 2501F, within 49 days of the first day of your family leave to avoid losing benefits.

**FOR MORE INFORMATION ABOUT PFL, CONTACT A PAID FAMILY LEAVE CUSTOMER SERVICE CENTER AT 1-877-BE-THERE.
TTY (FOR DEAF OR HEARING-IMPAIRED INDIVIDUALS ONLY) IS AVAILABLE AT 1-800-563-2441.**

NOTE: SOME EMPLOYEES MAY BE EXEMPT FROM COVERAGE BY THE ABOVE INSURANCE PROGRAMS.
IT IS ILLEGAL TO MAKE A FALSE STATEMENT OR TO WITHHOLD FACTS TO CLAIM BENEFITS.
FOR ADDITIONAL GENERAL INFORMATION, VISIT THE EDD WEB SITE AT www.edd.ca.gov